Submitting a Proposal

Log into your account at sase.org – green button “sign in” in the top right-hand corner of the homepage:

If you have yet to become a member of SASE or have not yet paid your membership dues for the year, click on the green “membership and registration” button, or go directly to https://sase.org/join-sase/.

You must have a username and password to access the conference submission system via the SASE website. If you wish to submit a paper or session for the 2019 conference, you may choose to create a “Free Account” to access the submission system. But remember to pay your membership/conference fees before the Early Bird registration rate expires on April 1, 2020!

Deadline for Submissions: 10 January 2020
Once you are logged in, you will see the green button “submit a paper” in the top right-hand corner of any page on the site:

Alternatively, you can hover over the “My Account” button and click on the “Submissions” option in the drop-down menu:
Once you click on “Submit a Paper”, you will be taken to the Call for Papers page on the submission site:

- Here, you can either *Begin a submission to a Research Network* or *Begin a submission to a Mini-Conference*. Mini-Conference theme tracks change annually, and can be found in the list below SASE’s perennial Networks.

- Beside each Network and Mini-Conference theme track, you will find options to “Submit Paper” or to “Submit Full Session”.
  - If you intend to give an individual paper presentation, click “Submit Paper”.
  - If you would like to propose an entire session including 3 to 5 individual papers by authors who have furnished their paper abstracts for this purpose, click “Submit Full Session”.

32ND ANNUAL MEETING AT THE UNIVERSITY OF AMSTERDAM – AMSTADN, NETHERLANDS

Deadline for New Submissions: Friday, January 10, 2020

**Guidelines for Submission:**

It is possible to submit in two different categories: Individual Papers and Sessions.

- **To submit an individual paper**, you must include an abstract. Abstracts for submissions to regular networks should be no longer than 500 words (1500 words for Network I and 1600 words for Network II). Abstracts for submissions to mini-conferences should be no longer than 1000 words. All submissions must include 3 key words.

- **To submit a session**, you must include both an overall abstract for the session and abstracts for each of the 3-4 papers comprising the session. The same word length applies to papers within sessions as does to individual paper submissions.

SASE network organizers welcome both full sessions and individual papers – please keep in mind that Networks I, II, III, and IV require full paper uploads by Tuesday, June 2, 2020 in addition to the initial abstract submission.

All mini-conferences require the submission of a full paper by Tuesday, June 2, 2020.

**Attention**

- No author may present more than two papers, regardless of whether the papers have co-authors.
- No paper may be submitted twice to different Networks or Mini-Conferences.
- The deadline for submitting abstracts to all Networks and Mini-Conferences is Friday, January 10, 2020.
- Acceptance notifications will be sent by Tuesday, February 10, 2020.

To see the details of the submission process prior to beginning a submission click here.

Submissions can be made in English or Spanish, but please note that SASE’s principal working language is English. Paper submissions in Spanish will be transferred to the Spanish language network unless otherwise specified by Network or Mini-Conference organizers.

Begin a submission to a Research Network:
To learn more about the SASE Research Networks click here.

View or Edit a Submission:
If you have already begun a submission, you can access it by clicking the link below:

View or Edit a Submission

Questions?
Any questions about submission content, SASE membership, or other issues not related to this website’s functionality can be directed to:

Martha Juber
+31 1 40 45 85 83
sascsecretary@sase.org

for technical support while submitting an abstract online

Email Tech Support

Survival Tips

Avoid using your browser’s “back” button. The back button refreshes buttons do not always take you to the page you would expect. Instead, use the navigation links on the left hand control panel.

Each page includes its own instructions. You will find the instructions available in a link on the left hand control panel under the “Help” section.

Your actions are saved after each step of the submission process. If you make changes on a step, the changes will be saved to the database when you click the “Save and Continue” button on that individual step.