

# **Submitting a Proposal**

Log into your account at sase.org – green button "sign in" in the top right-hand corner of the homepage:



If you have yet to become a member of SASE or have not yet paid your membership dues for the year, click on the green "membership and registration" button, or go directly to <u>https://sase.org/join-sase/</u>.

You must have a username and password to access the conference submission system via the SASE website. If you wish to submit a paper or session for the 2019 conference, you may choose to create a **"Free Account"** to access the submission system. But remember to pay your membership/conference fees before the Early Bird registration rate expires on April 1, 2019!

Deadline for Submissions: 14 January 2019 28 January 2019

Once you are logged in, you will see the green button "submit a paper" in the top right-hand corner of any page on the site:



Alternatively, you can hover over the "My Account" button and click on the "Submissions" option in the drop-down menu:



Once you click on "Submit a Paper", you will be taken to the Call for Papers page on the submission site:

## 31ST ANNUAL MEETING AT THE NEW SCHOOL - NEW YORK CITY, USA

### Deadline for New Submissions: Monday, January 14, 2019

#### **Guidelines for Submission:**

It is possible to submit in two different categories: Individual Papers and Sessions

To submit an individual paper, you must include an abstract. Abstracts for submissions to regular networks should be no longer than 500 words; abstracts for submissions to mini-conferences should be no longer than 1000 words. All submissions need to include 3 key words.

To submit a session, you must include both an overall abstract for the session and abstracts for each of the 3-4 paper abstracts composing the session. The same word length applies to papers within sessions as does to individual paper submissions.

SASE network organizers welcome both full sessions and individual papers - please keep in mind that Networks D, E, H, J, J, L, N, and R require full paper uploads by Monday, May 6, 2019 in addition to the initial abstract submission.

All mini-conferences require the submission of a full paper by Monday, May 6, 2019.

#### Attention

- · No author may present more than two papers, regardless of whether the papers have co-authors.
- No paper may be submitted twice to different Networks or Mini-Conferences.
  The deadline for submitting abstracts to all Networks and Mini-Conferences is Monday, January 14, 2019. Acceptance notifications will be sent by Wednesday, February 20, 2019.

To see the details of the submission process prior to beginning a submission click here.

#### View or Edit a Submission:

If you have already begun a submission, you can access it by clicking the link below:

View or Edit a Submission

#### View Accepted Submissions

To view submissions that have already been accepted to Networks or Mini-Conferences that have agreed to make them available, please click the link below:

**View Accepted Submissions** 

#### Questions?

Any questions about submission content. SASE membership, or other issues not related to this website's functionality can be directed to:

Martha Zuber +33 1 40 62 65 83 saseexecutive@sase.org

For technical support while submitting an abstract online

Email Tech Support

- Here, you can either Begin a submission to a Research Network or Begin a submission to a Mini-Conference. Mini-Conference theme tracks change annually, and can be found in the list below SASE's perennial Networks.
- Beside each Network and Mini-Conference theme track, you will find options to "Submit Paper" or to "Submit Full Session".
  - If you intend to give an individual paper presentation, click "Submit Paper". 0
  - If you would like to propose an entire session including 3 to 5 individual papers by 0 authors who have furnished their paper abstracts for this purpose, click "Submit Full Session."